

**Come
work
with us**

Night Shelter Hospitality Advocate

We believe in the intrinsic value of every person. It is with love and compassion we advocate for the overlooked in our community. We provide food for the hungry, relief for the hurting, and hold space for complete restoration of lives that have gotten off course. With enough endurance, we witness, firsthand, remarkable stories of transformation.

Still reading? Great! Now more about the position.

City Care is searching for the right person with a knack for seeing great potential in others and working as part of the team with the shared goal of motivating change. To advocate is to speak in favor of another. We believe that our best advocate role is lived out by being in relationship with those that are working hard to believe in a bright future for themselves. We are looking for a hospitality advocate who is well-equipped to work with families with children as well as single women and men staying in our night shelter.

Responsibilities include but are not limited to:

Embodiment of City Care values.

Welcome shelter guests to our shelter with radical hospitality.

Continuously build trust and rapport with shelter guests.

Assist shelter guests in gaining access to social services and other resources.

Be a reliable team member providing shift coverage and smooth daily operations.

Be available for and committed to continuing professional education opportunities.

Eligibility, knowledge, skills, abilities:

Demonstrated understanding of poverty, homelessness, mental illness, substance use and recovery.

Ability to multi-task and stay calm under pressure.

Ability to work as a member of a team to accomplish shared goals.

Professional written and verbal communication.

Ability to enter timely and accurate data into database

Requirements:

Reliable transportation.

Pre-employment background check, drug test.

At least 3 years of independent living for those with lived experience.

Preferred:

CPR and First Aid certification

Days / Hours: PT, 30 hours a week 5:45pm - 1:15am or 12:45am - 8:15am Starting Pay \$14.23/hr. To apply, please email resume and cover letter to kasie@citycareokc.org. Position will remain open until filled.

No phone calls please.