



### Volunteer Application

(Please print clearly.)

**\*\*Completed application must be submitted and approved by office before volunteer begins attending sessions.\*\***

**Tutoring Site:** \_\_\_\_\_ **T-Shirt Size:** Small Medium Large XL 2XL 3XL 4XL 5XL  
Circle one size only

**Name:** First \_\_\_\_\_ Full Middle \_\_\_\_\_ Last \_\_\_\_\_

**E-mail:** \_\_\_\_\_ @ \_\_\_\_\_ **Preferred Name?** \_\_\_\_\_

**Ethnicity (Circle):** African-American Asian Caucasian Hispanic Native American Other \_\_\_\_\_

**Gender:** M or F **Social Security Number:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_  
(mm/dd/yy)

**Home Address:** \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

If less than two years, please state previous address: \_\_\_\_\_

**Phone Numbers:** Mobile \_\_\_\_\_ Other \_\_\_\_\_

**Occupation:** \_\_\_\_\_ **Employer:** \_\_\_\_\_

For Grants & Corporate Giving Information

▪ Have you ever been arrested, convicted of/or pled guilty to a crime? **Yes** or **No**  
If yes, please explain \_\_\_\_\_

**Do you have a valid driver's license?** (Circle) - **Yes** or **No** **Drivers License #** \_\_\_\_\_ **State** \_\_\_\_\_

▪ Have you had any citations for vehicular moving violations within the past 5 years? **Yes** or **No** If yes, please explain.  
\_\_\_\_\_

▪ Have you had your drivers' license suspended, revoked or put into a modified status within the last 5 years? **Yes** or **No**  
If yes, please explain \_\_\_\_\_

**Auto Insurance Information**

**Policy Provider:** \_\_\_\_\_ **Policy Number:** \_\_\_\_\_

Does your auto liability insurance meet state requirements? **Yes** or **No**

▪ Have you previously volunteered for Whiz Kids? **Yes** or **No** If yes, last year served \_\_\_\_\_

▪ What church do you attend? \_\_\_\_\_ How did you find out about Whiz Kids? \_\_\_\_\_

**Position applying for** (circle): Tutor, Substitute Tutor, Coordinator, Liaison, Club Time Leader, Food Team, Bus Driver

**Emergency Contact:** \_\_\_\_\_ **Emergency Contact Phone** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**Please list two personal references, who are not related to you.**

1. \_\_\_\_\_  
**Name** **Phone Number** **How long have you known this person?**

2. \_\_\_\_\_  
**Name** **Phone Number** **How long have you known this person?**

**By agreeing to become a volunteer with Whiz Kids, you are asked to agree to the following guidelines:**  
1. I am able to make at least a one-year school commitment (approximately 32 sessions).  
2. I understand Whiz Kids is a faith based program and that materials presented during "Club Time" reflect this foundation.  
3. I understand that any activity with my Whiz Kids child outside of regular tutoring time is my own responsibility and is not under the jurisdiction of the Whiz Kids Tutoring Program. I also understand that Whiz Kids advises that I follow all procedures such as: 1) obtaining a parental permission slip signed for each occasion and 2) to always be accompanied by another adult.

**Please proceed to the back of application**



**APPLICANT'S STATEMENT:** 1. The information in this application is correct to the best of my knowledge. I authorize any references listed in this application to give you any information that they may have regarding my character and fitness for working with urban youth. I release all such references from any liability for furnishing such evaluation to you, provided they do so in good faith without malice. 2. I understand the information provided on this application will be used to obtain my National and State Criminal Records as well as Registered Sex Offender information. 3. I certify that I am not registered or required to be registered under the Oklahoma Sex Offender Registry Act of 57 O.S. §589 nor am I registered or required to be registered under the Mary Rippey Violent Offender Registration Act of 57 O.S. §589. 4. I understand that Whiz Kids operates in areas with statistically higher crime rates and I accept the risk inherent in working in these areas. 5. I understand that this application needs to be complete and returned before tutoring begins with child or regularly attending sessions.

### Volunteer Liability Waiver and Release

This Volunteer Liability Waiver and Release ("Release") executed on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by \_\_\_\_\_ (the "Volunteer") in favor of Whiz Kids Oklahoma, a division of City Care, Inc., a non-profit 501(c)(3) charity organized and existing under the laws of the State of Oklahoma, its directors, officers, employees, volunteers and agents (collectively, "Whiz Kids").

Volunteer, desires to volunteer with Whiz Kids, to provide tutoring and engage in the activities related to offering of the services through Whiz Kids, Inc. Volunteer understands that the activities may include, but are not limited to, travel to and from schools with students enrolled in the Whiz Kids Mentoring Program ("Students"), travel to tutoring sites, and events sites with Students in the Oklahoma City area and that transportation may be Volunteer's responsibility in Volunteer's self-owned or rented vehicle ("Volunteer Driver").

Volunteer hereby agrees to the following:

**Waiver and Release:** *Volunteer, releases and forever discharges and holds harmless Whiz Kids from any claim or liability that Volunteer, may have against Whiz Kids with respect to any bodily injury, personal injury, illness, death or property damage that may result from Volunteer's participation in providing volunteer services, including mentoring and transportation.*

**Insurance:** *Whiz Kids does not carry or maintain, and expressly disclaims responsibility for providing any health, automobile, medical or disability insurance coverage for Volunteer. EACH VOLUNTEER IS EXPECTED AND ENCOURAGED TO CARRY AUTOMOBILE LIABILITY OR HEALTH INSURANCE PRIOR TO REGISTERING AS A WHIZ KIDS VOLUNTEER.*

**Photographic Release:** *Volunteer grants and conveys unto Whiz Kids all right, title and interest in any and all photographic images and video or audio recordings made by Whiz Kids during my work for Whiz Kids to be used in promotional materials for Whiz Kids.*

The undersigned has read and voluntarily signed this release.

**I HAVE READ THIS RELEASE, I UNDERSTAND IT, AND I AGREE TO BE BOUND BY IT.**

Signature \_\_\_\_\_ Print name \_\_\_\_\_

Date \_\_\_\_\_

Parent/Guardian's Signature \_\_\_\_\_

(parent/guardian signature is required for all minors)

**If you would be willing to sponsor all or a portion of the \$40 background check cost, we accept but do not require any donations to assist. Please make payable to Whiz Kids OK and attach with application. Donations can also be made online at [www.whizkidsok.org](http://www.whizkidsok.org)**